

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS OF LOCKWOOD
WATER AND SEWER DISTRICT**

March 13, 2024

Call to Order:

The regular meeting of the Lockwood Water and Sewer Board of Directors was held on March 13, 2024. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101.

Introductions:

Present at the meeting were Board members Carl Peters, Carlotta Hecker, Scot Bowen and Brent Kober. Manager Mike Ariztia, Assistant Manager Tony Reed, Stephanie Seymanski, Engineer, Morrison-Maierle, Inc., and Evelyn Pyburn, *Yellowstone County News* were also in attendance.

Public Comment:

1. Any member of the public may be heard on any subject that is not on the agenda.

No comments were made.

Approval of Minutes:

2. **February 14, 2024**

There were no corrections.

- I. Carlotta Hecker moved to approve the minutes of the February 14, 2024, meeting. There were no corrections. Brent Kober seconded the motion. Motion carried.

New Business

3. **Review and approval of an MOU between LWSD, Morrison Maierle, and Western Municipal Construction for the replacement of two of the raw water intake screens.**

A Memorandum of Agreement/Memorandum of Understanding was presented to the Board for review covering the parties' respective obligations and responsibilities for replacement of Screens 1 and 3, with each party to assume one-third of the cost. Screens 1 and 3 were not the appropriate screens. They were designed for a horizontal installation as opposed to a vertical installation. Through negotiation of the parties, they

were able to come up with a plan to settle the matter. All parties agreed, including the screen company.

The cost stated within the Agreement/Understanding is preliminary. It will be based on actual costs reconciled post construction. The cost will be split 33%, 33% and 34% between the parties.

- II. Carlotta Hecker moved to approve the Memorandum of Agreement and Memorandum of Understanding pertaining to the replacement of Screens 1 and 3 with the modifications as stated. Brent Kober seconded the motion. Motion carried.

4. Agreement with Jonson Screens Inc.

Jonson Screens will be the fourth party to this agreement. Jonson has agreed to supply two brand-new screens that are built to the correct orientation, including shipping costs. The agreement was reviewed by the attorneys for the parties and with a few changes was agreed to. The screens will be shipped on March 31, 2024.

- III. Scot Bowen moved to approve the agreement with Jonson Screens for the two new replacement screens. Brent Kober seconded the motion. Motion carried.

5. Water Treatment Plant Expansion Update

The plant is operating smoothly. The contractor is still working on the punch list, and there will be at least one or two more change orders. The contractor advised it will meet with the landscaping firm this week.

6. Phase 3 Sewer Project Update

Manager Ariztia reported they are moving forward with the final design, which is approximately 80% completed. They are at a point where they may be able to submit to DEQ. Manager Ariztia and Stephanie Seymanski have met with the three property owners and it appears they will be able to work something out. None of the property owners have unreasonable requests.

Financial Reports:

7. Balance Sheets, P&L Budget Comparison

Water - January: Claim Details; Trial Balance with Revenue and Expenditures; Statement of Revenue Budget vs. Actuals; Budget vs. Actual Report for Org's Report.

Sewer – January: Claim Details; Trial Balance with Revenues and Expenditures; Statement of Revenue Budget vs. Actuals; Budget v. Actual for Org's Report;

Approval of Bills Due for Signature

8. IV. Scot Bowen moved to approve payment of the bills as set forth on the Water and Sewer Fund Claim Details. Carlotta Hecker seconded the motion. Motion carried.

Other Business:

None.

Manager's Report:

9. **Pumping Record**

Water:	February, 2023	23,253,300	February, 2024	25,668,145
Wastewater	January, 2023	4,200,000	January, 2024	4,785,000
Par Montana	January, 2023	64,079,000	January, 2024	56,236,000

Manager Ariztia reported there had been a 10-inch watermain break on Old Hardin Road. The break occurred in an old section of Lockwood. The result was increased velocities in the water lines which stirred sediment causing discolored and dirty water. The break was isolated. The repair crew worked from 6 p.m. and had the line repaired by 1:00 or 2:00 a.m. Fire hydrants and lines were flushed, and the next two days were spent flushing different sections of Lockwood to clear out the discoloration in the water. The public was notified of the break and the steps taken to clear it up. There were only five houses on the line that lost pressure.

Employee Nick Baker, Board Member Brent Kober and Manager Ariztia will be attending the Montana Rural Water 2024 Conference in Great Falls, Montana.

Adjournment:

- V. Carlotta Hecker moved to adjourn. Brent Kober seconded the Motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 7:55 p.m.


ATTEST


ATTEST