

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS OF LOCKWOOD
WATER AND SEWER DISTRICT**

October 9, 2024

Call to Order:

The monthly meeting of the Lockwood Water and Sewer Board of Directors was held on October 9, 2024. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101.

Introductions:

Present at the meeting were Board members Carl Peters, Carlotta Hecker, Scot Bowen, Brent Kober and Gary Forrester. Also present was LWSD Manager Mike Ariztia, Assistant Manager Tony Reed, Stephanie Seymanski of Morrison-Maierle, Inc., and Evelyn Pyburn of *Yellowstone County News*.

Guest present was Dick Hoke, Lockwood resident.

Public Comment:

1. Any member of the public may be heard on any subject that is not on the agenda. There were no comments.

Approval of Minutes:

2. September 11, 2024

The minutes of the September 11, 2024 meeting were presented for review and approval. The following corrections were noted: Replace periods with commas in Pumping Records (Water, August 2023), (Wastewater, July, 2023) and (Par MT Wastewater, July 2023).

- I. Gary Forrester moved to approve the September 11, 2024 minutes with the revisions as set forth above. Brent Kober seconded the motion. Motion carried.

New Business:

3. **Discussion and possible approval of the purchase of a replacement service truck**

Manager Ariztia reported the service truck and one other vehicle were a complete loss due to damage from the storm that occurred in August. Board members agreed that expenditure for a brand-new truck was not necessary and one good used truck would suffice as a spare. Manager Ariztia was directed to look for and purchase a newer used service truck.

- II. Gary Forrester moved that Manager Ariztia purchase a “newer, used” truck to replace the totaled service truck. Scot Bowen seconded the motion. Motion carried.

Old Business

6. Manager Ariztia informed the Board that they did not receive a sufficient number of income survey responses to the CDBG questionnaire; consequently, there will be no CDBG funding available. 20% resident participation was still needed to qualify. There is a possibility that the District may be able to get some additional loan forgiveness through SRF.

Financial Reports

7. **Balance Sheets, P&L, budget comparison, Yellowstone County Trial Balance**

Water and Sewer Reports – September, 2024: Claim Details; Trial Balance with Revenue and Expenditures; Statement of Revenue Budget vs. Actuals; Budget vs. Actual for Organization Report. (Attached to minutes.)

Approval of Bills Due for Signature

8.
 - III. Carlotta Hecker moved to pay the bills due for signature. Scot Bowen seconded the motion. Motion carried.

Other Business:

Phase 3 Sewer Update

Stephanie Seymanski reported they are working toward 90% submittal of plans and specs to DEQ for review. Now that they have direction on the easements, they can finish up some of the alignments that were outstanding in the Opportunity sub-lift station at the northwest corner of Opportunity Subdivision. It will take sewage from the area between the Interstate and Old Hardin Road. It will capture all of those flows to the lift station by gravity and then pump back up to Old Hardin Road.

Manager Ariztia advised the easements are almost completed. He is waiting for signatures on one permanent easement, and two temporary easements.

MDT Johnson Lane Project Update

Manager Ariztia reported that the plans are 100% on the portion of work being done between the District, the TEDD and the County. The advertisement for bid was submitted this week in the *Yellowstone County News*. It will run for three weeks. There will be a pre-construction meeting for any contractors that want to attend on the 21st of October, and bid opening will be on the 31st of October, construction to begin in the spring.

The second part, which is being done with MDT, is relocating the existing waterline, construction to be started next year or the year after.

Manager Ariztia anticipates Phase 3 construction will be started in the spring of 2025. They are hoping to go to bid this winter.

There is also a 330,000-gallon tank project which will probably go out to bid this fall. The project is at the top of Trail Master and will provide storage for the Mid-Zone.

Manager's Report

9. Pumping Record:

Water	Sept., 2023	52,172,600	Sept., 2024	53,677,646
Wastewater	August, 2023	5,161,000	August, 2024	5,705,000
Par MT Wastewater	August, 2023	52,131,000	August, 2024	62,732,000

The service line inventory was submitted to the DEQ. One of the additional requirements was once you submit the inventory, the District had 30 days from October 16th to notify all properties that the lead service lines were identified as either none or unknown. If the standard limit is exceeded, notification has to be given to the entire distribution system. If the inventory contains either lead or unknown designation, the method of remediation for identifying or replacing those lines will have to be disclosed.

The District is only responsible for the service line from the main to the curb stop at the property line. The lead and copper rule states that the District would have to identify the material of the entire service line all the way to the house.

There is a potential the District may be able to secure some additional grant funding to assist property owners in connecting into the sewer system, not only in Phase 3, but also Phases 1 and 2. As part of that the District was required to do some sampling of the groundwater for emerging contaminants. Sampling was done and sent for analysis.

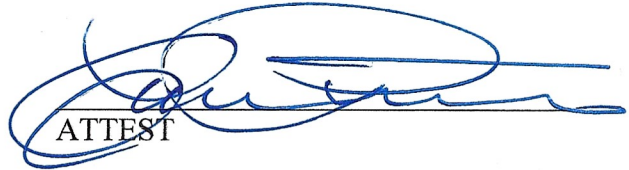
Adjournment:

- IV. Scot Bowen moved to adjourn. Carlotta Hecker seconded the Motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 7:45 p.m.

Brent Kober

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